



## Announcement

### National Institute of Development Administration

#### Application for Admission

#### Doctor of Philosophy Program in Human Resource and Organization Development

#### (International Program) General Applicant (Second Round)

#### Academic Year 2025

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The National Institute of Development Administration (NIDA) is now accepting applications for admission to the Doctor of Philosophy Program in Human Resource and Organization Development (International Program) General Applicant (Second Round) for the Academic Year 2025.

#### 1. General Applicant Qualifications

**1.1 Plan 1 (1.1) Research Track:** Applicants must hold both a Bachelor's degree (minimum GPA of 2.50) and a Master's degree from a program involving a thesis or high-level research or demonstrate experience in research beyond classroom assignments. The Master's GPA must be at least 3.25 from a university accredited by the Commission on Higher Education. Applicants are also required to possess additional research experience through independent research or participation in projects outside of degree coursework.

**1.2 Plan 2 (2.1) Coursework Track:** Applicants must have both a Bachelor's degree with a minimum GPA of 2.50 and a Master's degree with a minimum GPA of 3.25 from a university or institution accredited by the Commission on Higher Education

**1.3 Plan 2 (2.2) Coursework Track:** Applicants must have a Bachelor's degree with a minimum GPA of 2.50 from a university or institution accredited by the Commission on Higher Education.

Note: For those who do not meet the minimum GPA requirement(s), applicants must provide additional solid evidence on their academic and/or professional prowess.

**1.4 English Test Scores Requirement:** All applicants (except under condition 1.5 below) must submit a test score from either the Test of English as a Foreign Language (TOEFL) or The International English Language Testing System (IELTS). The required minimum TOEFL score is 550 (NIDA ITP paper-based), 550 (paper-based), 213 (computer-based), or 79 (internet-based). The minimum IELTS

score required is 6.5. The test score must be obtained within two years prior to the application deadline.

**Note:** Applicants may submit a TOEFL score of 500 (NIDA ITP paper-based), 500 (paper-based), 173 (computer-based), or 61 (internet-based), an IELTS score of 5.0, or a Duolingo Test score of at least 90, or a TOEFL ITP score of at least 500 from another institution. These scores may be accepted under the condition that the applicant takes and passes at least two English courses required by the School of Language and Communication, NIDA, and submits the minimum required TOEFL score of 550 (NIDA ITP paper-based), 550 (paper-based), 213 (computer-based), 79 (internet-based), or an IELTS score of at least 6.5 before graduation.

**1.5 English Test Score Exemptions:** Applicants who are native English speakers or those who have earned a Bachelor's and/or Master's degree from an international academic institution where English was the medium of instruction, and who graduated within the past five years prior to the application date, are exempted from the English test score requirement.

## 2. Application Procedure

2.1 Application Form is available for download at <http://hrd.nida.ac.th/hrd-phd/>, and available to pick up at the School of Human Resource Development and the Educational Service Division, NIDA.

2.2 Application Submission: Application is accepted from now in person, by post, or via e-mail. The deadline for application submission as follow.

Application Submission	Deadline Date
General Applicants (2 <sup>nd</sup> round)	June 6, 2025

**Note:** Late and/or incomplete application packages will not be processed.

**In Person:** Please submit the application package between 8:30 - 16:30 Hrs. (Except public holidays) at the School of Human Resource Development, 1<sup>st</sup> floor, Malai Huwanan Building, The National Institute of Development Administration.

**By e-mail:** Please send a scanned copy of the application package to the E-mail address.

**[Teerapast.kas@nida.ac.th](mailto:Teerapast.kas@nida.ac.th) or [phdshrd@nida.ac.th](mailto:phdshrd@nida.ac.th)**

- Please include “**Application for Ph.D. HROD 2025**” in the subject line.

- Please note that Applicants submitting by email must present the original documents for verification on the interview date.

## 3. Required Documents for Application

3.1 A completed application form.

(Form A, available for download at <https://hrd.nida.ac.th/hrd-phd/apply.php?htmlpage=10> )

3.2 A copy of Thai Identification Card (for Thai applicants), or a copy of passport (for foreign applicants).

3.3 A copy of the official transcript(s) of all universities or colleges attended.

3.4 Official English Test Scores:

3.4.1 General Applicant - Official TOEFL test scores (550 (NIDA ITP paper-based), 550 (paper-based), 213 (computer-based), or 79 (internet-based). The minimum IELTS score required is 6.5. The test score must be obtained within two years prior to the application deadline.

***Note:** Applicants may submit a TOEFL score of 500 (NIDA ITP paper-based), 500 (paper-based), 173 (computer-based), or 61 (internet-based), an IELTS score of 5.0, or a Duolingo Test score of at least 90, or a TOEFL ITP score of at least 500 from another institution. These scores may be accepted under the condition that the applicant takes and passes at least two English courses required by the School of Language and Communication, NIDA, and submits the minimum required TOEFL score of 550 (NIDA ITP paper-based), 550 (paper-based), 213 (computer-based), 79 (internet-based), or an IELTS score of at least 6.5 before graduation.*

3.5 Three (3) letters of reference (Form B, available to download at <http://hrd.nida.ac.th/hrd-phd/apply.php?htmlpage=10> from academic advisors, or profession supervisors who could justify applicant's academic performance and/or professional work.

3.6 Two (2) 1x1 inch color photos (must taken not more than six months prior to submission).

3.7 A 3–5-page statement of purpose, written in English, should describe career goals, professional accomplishment objectives, research interests, and program goals. Please use a 12-point, non-condensed font (e.g., Times New Roman) with 2.5 cm margins.

3.8 A 3-5 Page Research Proposal, written in English (Optional)

3.9 Research Publication (Optional)

**4. The application Schedule for the General application is as follows:**

	<b>General Application (2<sup>nd</sup> round)</b>
<b>Date of Application Submission</b>	January 15 – June 6, 2025
<b>Announcement for Interview</b>	June 11, 2025
<b>Schedule for Admission</b>	Applicants will be notified of and scheduled for an admission interview via email or through the website at <a href="https://hrd.nida.ac.th">https://hrd.nida.ac.th</a>
<b>Admission Interview</b>	June 14 - 15, 2025
<b>Interview Results Announcement</b>	June 25, 2025
<b>Notification of Admission</b>	June 26 – July 4, 2025
<b>Commencement date for study</b>	July 26, 2025
<b>Orientation day</b>	August 2 - 3, 2025

**5. Cancellation of Admission**

If candidates or students are found to be involved in any undesirable or illegal activities, The National Institute of Development Administration reserves the right to cancel / terminate the admission of those students at any time, including if it is found that students have submitted false information or documents.

**6. Further information**

Please contact:

Mr. Teerapast Kasemsonta at Tel. 02 727 3490, or +66 91 959 9596

e-mail address: [Teerapast.kas@nida.ac.th](mailto:Teerapast.kas@nida.ac.th)

Miss Pilaiwan Jandong at Tel. 02 727 3474, or e-mail address: [pilaiw.j@nida.ac.th](mailto:pilaiw.j@nida.ac.th)

**7. Personal Data Protection**

According to Personal Data Protection Act, B.E. 2562 (2019), the Institute shall have to right to collect, use and/or disclose personal data of the selected applicants for the purpose of educational implementation in accordance with duty and authority of the Institute along with personal data protection.

Issued and Announced on January 15 , 2025



(Associate Professor Dr. Sombat Kusumavalee)

Vice President for Academic and International Affairs